



شركة غرب القرنة  
West Al Qurna Co.

للنفط والطاقة | Oil & Energy

E.P.C

**SUPPLIER CODE OF CONDUCT**



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WEST AL-QURNA for Oil and Energy Services L.L.C.

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### ***1. Introduction***

At **WEST AL-QURNA FOR OIL & ENERGY SERVICES L.L.C**, we believe that maintaining ethical, legal, and environmentally responsible business practices requires collaboration across our entire supply chain. This Supplier Code of Conduct establishes the values, expectations, and standards we hold for all our suppliers, vendors, contractors, and partners (“Suppliers”).

Our core values—Integrity, Sustainability, Safety, Quality, Collaboration, and Client Focus—form the foundation of our operations and are reflected in this Code. Every supplier is expected to uphold these principles in all dealings with and on behalf of WEST AL-QURNA.

### ***2. Scope And Applicability***

This Code applies to all organizations and individuals that provide goods, materials, equipment, labor, and services to WEST AL-QURNA, including subcontractors and affiliates. Suppliers are also responsible for ensuring that their own supply chains comply with the principles of this Code.

### ***3. Legal And Regulatory Compliance***

Suppliers must:

- Fully comply with all applicable local, national, and international laws and regulations;
- Maintain valid licenses, permits, and certifications;
- Cooperate transparently with WEST AL-QURNA during assessments, audits, or investigations.



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### ***4. Ethical Business Practices***

Suppliers shall:

- Conduct business honestly and transparently;
- Prohibit bribery, fraud, embezzlement, and all forms of corruption;
- Avoid conflicts of interest and report any relationships that may affect objectivity;
- Accurately represent their practices, records, and qualifications.

### ***5. Human Rights And Labor Standards***

Suppliers must respect human rights and labor standards by:

- Prohibiting all forms of child labor, forced labor, or human trafficking;
- Providing a workplace free from harassment, discrimination, and abuse;
- Ensuring fair wages, legal working hours, and freedom of association;
- Upholding worker dignity, well-being, and equal opportunity.

### ***6. Health, Safety, And Working Conditions***

Suppliers are expected to:

- Provide safe, clean, and healthy working conditions;
- Comply with ISO 45001-aligned occupational health and safety standards;
- Ensure hazard identification, emergency preparedness, and risk mitigation;
- Provide appropriate safety training and personal protective equipment (PPE);
- Support the safety culture promoted by WEST AL-QURNA.



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### ***7. Environmental Responsibility***

Suppliers must align with ISO 14001 principles by:

- Minimizing environmental impact and preventing pollution;
- Using resources such as energy and water responsibly;
- Handling, storing, and disposing of waste safely and sustainably;
- Reporting any significant environmental incidents to WEST AL-QURNA promptly.

### ***8. Quality And Performance***

Suppliers must:

- Deliver goods and services that meet contractual, technical, and legal standards;
- Adhere to ISO 9001 quality assurance processes;
- Implement quality management and continual improvement systems;
- Inform WEST AL-QURNA of any changes that may impact product or service quality.

### ***9. Information Security And Confidentiality***

Suppliers must:

- Protect confidential information, intellectual property, and personal data;
- Prevent unauthorized access or disclosure of WEST AL-QURNA's sensitive information;
- Notify WEST AL-QURNA immediately of any breach or data loss;
- Use IT systems in a secure and lawful manner.



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### ***10. Anti-Bribery And Anti-Corruption***

In alignment with WEST AL-QURNA's ANTI-BRIBERY AND CORRUPTION POLICY, suppliers must:

- Refuse all forms of bribery, kickbacks, and improper influence;
- Avoid offering anything of value to gain business advantages;
- Maintain accurate and transparent records;
- Report any suspected bribery or unethical behavior.

### ***11. Audits And Assessments***

WEST AL-QURNA reserves the right to:

- Conduct audits or site inspections to verify compliance;
- Require corrective actions with clear deadlines;
- Suspend or terminate relationships with suppliers failing to meet this Code.

### ***12. Reporting Violations***

Suppliers are encouraged and expected to:

- Report any suspected violations of this Code or applicable laws;
- Use confidential communication channels to contact WEST AL-QURNA's management;
- Cooperate in investigations while being protected from retaliation.



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### ***13. Continuous Improvement***

Suppliers are encouraged to:

- Integrate sustainability and ethics into their business strategy;
- Train their staff on relevant Code provisions;
- Innovate and collaborate on safety, efficiency, and environmental improvements.

### ***14. Acknowledgment And Compliance***

All suppliers must review, acknowledge, and confirm their understanding and compliance with this Code. WEST AL-QURNA may require written certification and enforce this Code as part of contractual agreements.

**Approved by:**



CEO

Eng. Firas Younus Salman

WEST AL-QURNA FOR OIL & ENERGY SERVICES L.L.C

**Date:** 05/01/2025